

**Jefferson County Board  
Committee Minutes  
August 3, 2011  
Infrastructure Committee**

**1. Call to order**

Meeting called to order by Supervisor Reese at 10:45 a.m.

**2. Roll call of Committee Members**

Richard Jones, Donald Reese, Mary Delany, Jim Schroeder, Rick Kuhlman

Others Present: Gary Petre – County Administrator; John Molinaro – County Board Chairman; Tammie Jaeger – Administrative Assistant-Confidential; Phil Ristow – Corporation Counsel, Mark Miller – Maintenance Manager; Terry Gard – Human Services Maintenance Supervisor.

**3. Certification of compliance with the Open Meetings Law**

The County Administrator reported that the meeting agenda was properly noticed in compliance with the law.

**4. Review of the Agenda**

No changes made

**5. Public Comment**

None

**6. Approval of the June 30, 2011 Infrastructure Committee meeting minutes**

Motion made by Supervisor Delany; Second by Supervisor Jones to approve the June 30, 2011 Infrastructure Committee meeting minutes as printed. Ayes-All (Motion Carried) Kuhlman abstained.

**7. Discussion and possible action on 2011-2012 rental rates at the Workforce Development Building**

The committee will discuss this at their next meeting. No action taken.

**8. Discussion and possible action on ordinance for “Gun Free Buildings” on County property**

Phil Ristow provided a FAQ sheet from the Attorney General’s Office regarding Wisconsin’s New Carrying Concealed Weapon Law for the committee to review and explained the content.

The committee would like a draft policy, as restrictive as possible required by law, to consider at the next meeting prior to a recommendation to the County Board.

The committee will discuss this at their next meeting. No action taken.

**9. Update on 175<sup>th</sup> Anniversary Celebration**

John Molinaro told the committee that the dedication for the monument will be held on September 10th. A total of 63 bricks have been ordered so far. The Brigade Band will play at this event. No action taken.

**10. Discussion and possible action on Highway Facility Project**

It was suggested that Barrientos Design give a 5-10 minute presentation on the Highway Facility project to the full County Board. There was no further discussion on this project. No action taken.

**11. Update on green initiatives in the Courthouse and Human Services buildings**

The committee was provided with information to review. Mark Miller and Terry Gard gave the committee an update on the status of the green initiatives that are being worked on in the Courthouse and at Human Services. No action taken.

**12. Discussion and possible action on proposals for engineering/design services for the repair/ replacement of concrete in the Courthouse parking lot**

Mark Miller received 3 cost estimates for this work: Struc-rite \$4,125, Pierce Engineers \$4,110, and GMA Engineers \$3,800. GMA will start working on this next week. The committee will review the information on Aug 17<sup>th</sup>. No action taken.

**13. Status report on cost estimates for upgrading Courthouse first floor north wing restrooms**

There was no update on this project. No action taken.

**14. Discussion and possible action on seal coating and striping of County parking lots on N. Center Street.**

Mark Miller said that the seal coating is complete and the striping should be done by the end of August; no later than Labor Day per the Highway Department. No action taken.

**15. Discussion and possible action on a Jefferson County Grounds Use Policy**

The committee will take more time to review this policy and discuss it at their next meeting. No action taken.

**16. Potential items for the Committee's next meeting**

- Approval of August 2, 2011 Infrastructure Committee meeting minutes
- Discussion and possible action on MIS Audit
- Discussion and possible action on Highway Facility Project
- Update on 175<sup>th</sup> Anniversary Celebration
- Discussion and possible action on proposals for engineering/design services for the repair/ replacement of concrete in the Courthouse parking lot
- Discussion and possible action on a Jefferson County Grounds Use Policy
- Update on Renewable Energy & Efficiency Alternative Upgrades for County Buildings through committee recommendations
- Discussion and possible action on seal coating and striping of County parking lots on N. Center Street
- Status report on cost estimates for upgrading Courthouse first floor north wing restrooms
- Update on green initiatives in the Courthouse and Human Services buildings

**17. Set next meeting date**

August 17, 2011 – 8:30 a.m. – possible joint meeting with Highway Committee followed by the regular Infrastructure Committee meeting if needed. If there is no joint meeting the Infrastructure will meet at 10:30 a.m. if needed.

**18. Adjourn**

Supervisor Kuhlman made a motion to adjourn; Second by Supervisor Schroeder at 11:19 a.m. Ayes – All (Motion Carried)